

NAME

SURNAME

CONTACT

Address: Area, Town

Mob: 07000 000000

E: email@email.com

KEY SKILLS

- Examples

PERSONAL STATEMENT

A mini advert about you!

WORK EXPERIENCE

Company (Date-Present)

Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

Key achievements:

- Key achievements listed

Company (Date-Present)

Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

Key achievements:

- Key achievements listed

Company (Date-Present)

Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

Company (Date-Present)

Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

EDUCATION

[Name] School, Location – Dates from / to

[Number] GCSE's including [Maths; English, Science etc.]

[Name] College, Location – Dates from / to

Qualifications gained

HOBBIES AND INTERESTS

- Art
- Running
- Gym
- Swimming
- Reading
- Socialising
- DIY etc

REFERENCES AVAILABLE ON REQUEST